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Microsystems Fast Facts

What does Microsystems provide and who do they serve?

- Since 1995, Microsystems has been providing an innovative combination of software products, consulting services and training designed to improve the total document creation, quality control and delivery processes.
- Microsystems clients include over half of the existing Am Law 500, life science companies, government agencies, financial institutions, as well as other industry leaders around the world.

What products does Microsystems offer?

- Microsystems provides solutions that ensure the highest quality documents from an organization's document production processes.
 - D3 (Dynamic Document Drafting) is a document assembly and content management solution that radically simplifies how lawyers, paralegals and secretaries create fast first draft legal documents and manage legal content. Fast, high-quality document drafting is an essential core competency for delivering outstanding client service, mitigating risk, driving greater profitability and creating consistent firm branding. D3 also delivers fast first drafting of proposals and RFI responses.
 - Knowledge Partnership is a collection of document formatting and clean-up software, Word skills assessment software, high-end document support, and both educational and consulting services that assist companies to quickly clean-up and format Microsoft Word documents and efficiently overcome severe document problems.
 - DocXchange is document conversion software that cleans and reformats documents to include current company styles, comply with formatting standards and adopt an updated or new document format, including a new version of Word or PDF.

What services does Microsystems offer?

- Microsystems takes a customer-centric approach to developing products and supporting users. Microsystems offers consulting, training and migration services to its customers.
 - Available from 9 a.m. to 9 p.m. EST, the Knowledge Partnership Document Emergency Room (DocER) service allows customers to send in problem Word documents and templates. Microsystems in-house document experts diagnose the problem and send back a solution within a targeted turn-around time of two hours.

- Learn best practices from a consulting team with more than 100 years combined document production expertise. Services can include production projects and upgrade planning, or adaptation of Microsystems products.
- Training course curriculum has a role-based focus and builds skills for the effective use of Microsystems products. Microsystems offers training online and onsite – either at the Microsystems training facility or the client’s facility.
- Microsystems can also assist with converting large collections of legacy documents into an organization’s current document format.

About Microsystems

Founded in 1995, Microsystems is a global leader in document lifecycle software and services designed to improve the total document creation and quality control processes of document-intensive businesses. The company helps more than 650 client firms and companies increase document production efficiencies and reduce costs and risk. Microsystems is based near Chicago in Downers Grove, IL.

For more information, visit www.microsystems.com or call 630.598.1100.